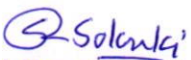


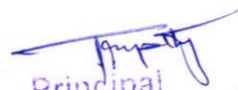
❖ Library Rules:-

1. ID card is mandatory before entering in the library.
2. Students and faculty members have to sign visit register whenever they enter in the library.
3. Student have to silent their mobile and must not talk on mobile in the library.
4. Students can use the library when there is a free lecture or after completion of all lectures.
5. Student should only stay in the library for reading and must not make any noise in the library.
6. Students and faculties should read newspaper on the stand only.
7. Every student and faculty members must put the magazine in the stand after reading it.
8. Every student must put book and chair at a proper place before leaving the library.

C.N.ARTS & B.D. COMMERCE COLLEGE


Librarian
C N Arts & B. D Commerce
College, Kadi (N.G.)
Dist Mehsana.




Principal
C N. Arts & B.D Commerce
College, Kadi (N.G.)
Dist. Mehsana.

❖ Library Book Issue - Return Rules:-


- Every student has to compulsorily get a library card to use library facility.
- Student must have to present with library card to get a book.
- Every student has to give back a book within 14 days of its issue. ₹ 5 penalty will be charged for everyday of a late return.
- Book issued on library card is responsibility of a student.
- Student has to pay a price of a book, which he/ she has issued if it is damaged or lost by the student.
- Time and days to issue - return books in the library are as under:
 - **Book issue return time:** 10:30 to 12:30
 - **B. A. / M. A.:** Mon, Tue, Wed.
 - **B. Com. / M. Com.:** Thu, Fri, Sat.
- **Note:** Book will not be issued without library card.

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