



Yearly Status Report - 2017-2018

Part A

Data of the Institution

1. Name of the Institution		C N ARTS AND B D COMMERCE COLLEGE
Name of the head of the Institution		G D TRIPATHI
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		02764262686
Mobile no.		9426997349
Registered Email		iqaccnbd@gmail.com
Alternate Email		gdtripathi1@gmail.cpm
Address		NR. HIGHWAY PUMP, CHHATRAL ROAD,
City/Town		KADI
State/UT		Gujarat
Pincode		382715
2. Institutional Status		

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Semi-urban
Financial Status	state
Name of the IQAC co-ordinator/Director	CHIRAG DHANDHUKIYA
Phone no/Alternate Phone no.	02764262686
Mobile no.	9428488692
Registered Email	iqaccnbd@gmail.com
Alternate Email	chiragcnbd@gmail.com

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://www.cnbdcollegekadi.org/IOACDoc
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	https://www.cnbdcollegekadi.org/IOACDoc

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B	2.20	2010	28-Mar-2010	27-May-2015
2	B	2.44	2016	16-Sep-2016	15-Sep-2021

6. Date of Establishment of IQAC	01-Jul-2010
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
ORIENTATION ON GST FOR STUDENTS	10-Aug-2017 01	90

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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
UGC	CPE	UGC	2016 05	6800000
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

3

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

CPE COURSES APPLIED FOR HINDI, PSYCHOLOGY IN BA NATIONAL SEMINAR WORKSHOP FOR NET SET JOB FAIR

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achievements/Outcomes
SKILL BASED COURSES	TALLY AND BEAUTY CARE COURSES WERE INTRODUCED
National Seminar, conference by college	arranged
Workshops for students	oriented about research paper
Reduce drop outs	reasons known and worked on
Better job placement for students	Job fair in college

Short term courses	Skill oriented courses started				
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14. Whether AQAR was placed before statutory body ?	Yes				
<table border="1" style="width: 100%;"> <tr> <td style="text-align: center;">Name of Statutory Body</td> <td style="text-align: center;">Meeting Date</td> </tr> <tr> <td style="text-align: center;">SHRI M P SHAH EDUCATION SOCIETY</td> <td style="text-align: center;">15-Mar-2018</td> </tr> </table>		Name of Statutory Body	Meeting Date	SHRI M P SHAH EDUCATION SOCIETY	15-Mar-2018
Name of Statutory Body	Meeting Date				
SHRI M P SHAH EDUCATION SOCIETY	15-Mar-2018				
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No				
16. Whether institutional data submitted to AISHE:	Yes				
Year of Submission	2018				
Date of Submission	27-Feb-2018				
17. Does the Institution have Management Information System ?	No				

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

In the month of June every year, the college academic activities committee holds a meeting with the staff and they are told to prepare a plan for their subjects. Faculty prepares detailed unit wise plan for the classroom work and other related duties. All the heads of the departments who are IQAC members meet for the Academic calendar. Classroom work as well as assessment during the semester is discussed. Internal examination and number of effective days of teaching is also planned. seminars, conferences, workshops, training programmes, field visits, projects etc for teachers and students are chalked out. Notice related to this is circulated in all the classes and it is also displayed in notice board for the students

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Tally	Tally	21/08/2017	60	Commerce	Accounting

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction

BVoc	Beauty Parlor	01/09/2017
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	HINDI	15/06/2017
BA	PSYCHOLOGY	15/06/2017

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	30	29

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
YOGA	15/06/2017	30
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	ECONOMICS	20
BCom	ACCOUNTING	18
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
The feed back obtained from the students is discussed in IQAC meeting and the data is then computerized and analyzed through graphs and charts available in MS Excel. Students, Parents, Alumni feedback is taken and necessary suggestions and grievances are addressed

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
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BA	Economics, Gujarati, English, Psychology, Hindi	260	267	267
BCom	Accounting	260	199	199
MA	Economics, Gujarati, English	80	68	68
MCom	Accounting	120	134	134
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2017	867	383	14	0	11

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
12	7	50	7	0	5
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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Yes. The college has assigned this task to teachers. All the classes have Class Counselors. They help students in various academic as well as other activities. Students can approach them for curriculum related matter as well as for co curricular activities. They are guided for career prospects and competitive examination.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1250	14	1:89

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
12	10	2	0	5

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies

2018	Dr. Pravinbhai Chaudhari	Associate Professor	Lakulish university
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	010801093	semester	26/04/2018	15/06/2018
BA	0122170903	semester	26/04/2018	15/06/2018
BA	0109172203	semester	26/04/2018	15/06/2018
BCom	01115778	semester	26/04/2018	29/05/2018
MA	0080100	semester	26/04/2018	28/05/2018
MA	0092300	semester	26/04/2018	28/05/2018
MA	0223700	semestert	26/04/2018	28/05/2018
MCom	0115200	semester	26/04/2018	14/05/2018
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

College has regular internal examinations but apart from that students are given assignments in all subjects. They are also given book reviews in literature programmes and survey, field work for Economics. PG students also have dissertation, viva and research based projects. Class tests are also conducted by teachers.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Academic calendar is prepared every year which includes all the activities of the college. All the departments are told to prepare list of activities which is then arranged by Calendar committee with university calendar which has details of internal examination and declared holidays. College adheres to both university calendar as well as college calendar for examination.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://www.cnbdcollegekadi.org/IQACDoc>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
01115778	BCom	ACCOUNT	82	30	37
0115200	MCom	ACCOUNT	161	127	79
010801093	BA	ECONOMICS	17	8	45

0109172203	BA	GUJARATI	33	13	39
0122170903	BA	ENGLISH	51	15	29
0080100	MA	ECONOMICS	13	10	77
0092300	MA	ENGLISH	11	10	91
0223700	MA	GUJARATI	7	7	100
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://www.cnbdcollegekadi.org/IOACDoc>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
No Data Entered/Not Applicable !!!		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
1		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
No Data Entered/Not Applicable !!!	

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
No Data Entered/Not Applicable !!!			
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
ENGLISH	1
SANSKRIT	0
PSYCHOLOGY	0
ACCOUNT	2
ECONOMICS	3
GUJARATI	1
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	2	11	5	35
Presented papers	2	5	3	0
Resource persons	0	2	0	0
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
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BLOOD DONATION	RED CROSS	2	92
INDUSTRIAL VISIT	PASHUPATI COTTON INDUSTRY	2	65
POLIO	HEALTH DEPARTMENT, GUJARAT	2	24
SWACHHTA SURVEY	MUNICIPALITY KADI	4	168
THALASSAEMIA TEST	RED CROSS	2	205

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
BLOOD DONATION CAMP	CERTIFICATE OF APPRECIATION	RED CROSS	6
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
WORKSHOP ON LEADERSHIP	NCC PDPU GANDHINAGAR	WORKSHOP	1	15
BLOOD DONATION	NCC UNIT	BLOOD DONATION	2	6
FLOOD AREA VISIT VILLAGE VARAN	NSS	AREA VISIT	2	3
POLIO	HEALTH DEPARTMENT	POLIO DROPS	2	24
CANCER AWARENESS	AAYUSH NGO	EXPERT TALK	10	165
SAVE TREES	NSS/NCC	SAPLING PLANTATION	3	32
SWATCHH BHARAT	NSS/NCC	AWARENESS PROGRAMS	8	140
HIV-AIDS	NSS	RED RIBBON	2	57
RENAL AWARENESS	RENAL FOUNDATION	EXPERT TALK	8	150
BETI BACHAO	NSS	POSTER MAKING	2	12
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NSS	STUDENTS	COLLEGE	7
HOW TO WRITE RESEARCH PAPER	STUDENTS	UGC-CPE	1

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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Industrial Visit	Industry Institute Linkage	Raja Industries	03/07/2017	30/05/2018	54
Job Placement	Industry Institute Linkage	Nilkamal Spinning Products	01/12/2017	30/06/2018	7
Industrial Visit	Industry Institute Linkage	D.Raja Cotton Pvt. Ltd	03/07/2017	30/05/2018	54

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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Raja Industries	03/07/2017	PLACEMENT	50
Nilkamal Spinning Products	01/12/2017	INDUSTRIAL VISIT	30
D.Raja Cotton Pvt. Ltd	30/07/2017	INDUSTRIAL VISIT	54

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
0.6	0.58

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
No Data Entered/Not Applicable !!!	
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
SOUL	Partially	2.0	2016

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
	Reference Books	299	51099	93	37204	392
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	50	35	40	2	3	5	3	10	0
Added	0	0	0	0	0	0	0	0	0
Total	50	35	40	2	3	5	3	10	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

10 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
No Data Entered/Not Applicable !!!			

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The College has given annual maintenance Contract for various electronic equipment like photocopier, Printer, Computers, Scanners etc. Some consumable items like Toners, Pages, Software are regularly updated and maintained. Teaching aids like Projectors and other equipment are repaired as and when required. College computer Lab is well maintained and computer experts check each computers for their smooth working at the end of each term. Other college

amenities like gardens, washrooms, library, ground, classrooms, auditorium etc are maintained properly and if at all any kind of repairing job is required college informs the trust and it is

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
No Data Entered/Not Applicable !!!			
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
YOGA	12/06/2018	40	college Yoga teacher for govt
English Enrichment	15/06/2017	56	college level
elocution	22/07/2017	20	KCG
SWACHH BHARAT	23/08/2017	35	NCC
INDUSTRIAL VISIT	28/08/2017	65	PASHUPATI COTTONS
PROJECT EXHIBITION	09/09/2017	37	COLLEGE LEVEL
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2017	NET SET WORKSHOP	115	115	1	1
2017	CAREER GUIDANCE	82	82	10	35
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
22	22	7

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of	Number of	Number of	Name of	Number of	Number of

organizations visited	students participated	stduents placed	organizations visited	students participated	stduents placed
No Data Entered/Not Applicable !!!					
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
No Data Entered/Not Applicable !!!					
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
SET	1
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
SPRING FEST	COLLEGE	120
GYANJYOT	TALUKA	42
SPORTS DAY	COLLEGE	38
ANNUAL DAY	COLLEGE	28
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

No Data Entered/Not Applicable !!!

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

No Data Entered/Not Applicable !!!

5.4.3 – Alumni contribution during the year (in Rupees) :

25000

5.4.4 – Meetings/activities organized by Alumni Association :

Alumni association regularly helps the college in various events. They offer sponsorship to some expenses of college like seminar, workshop and some alumnus also offer their expertise and visit the college for Guest Talk.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

1.All major decisions are taken after discussion in IQAC. Faculty members are communicated through notice and as per their responsibility in various committees they take the task. College has created various committees to the handle various academic and co curricular work. These committees are admission, academic calendar, examination, NSS, NCC, sports, cultural, CWDC, career cell, UGC, library etc. Convener of this manages smooth flow of information among various stake holders. 2.Faculty members can put proposal before the principal of their own about various academic and related activities. They are given necessary support financially and technically. Various conveners have freedom to chose their related activities.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Library, ICT and Physical Infrastructure / Instrumentation	College library is rich with more than 15,000 books and more than 25 journals national and international. We also have a good collection of CDs and DVDs for academic purpose. Library has bar-code facility. It has ample reading space for the students and it also has computers with internet facility with Wifi connection
Curriculum Development	- It is prescribed by HNG University Patan. College prepares curriculum for certificate and other short term courses run by the college. Subject experts are consulted for the same and sometimes experts from the industries are also approach for it.
Teaching and Learning	Classroom teaching and learning practice is mostly lecture based because of major theoretical subjects but teachers use ICT and other innovative methods like group discussion, poster presentation, book review, case study, field visit to commerce students etc.
Examination and Evaluation	External examination is conducted by

	HNG University Patan but college handles internal examination and also organises classroom test, surprise test, group tasks, assignment in all subjects, viva for English literature students which has weightage in internal marking. Thus formative and summative evaluation method is followed by the college for the continuous monitoring of students progress.
Research and Development	Research Committee manages academic research by the faculty members. They guide and support teachers who are actively involved in research. Students are also encouraged to take research in the form of survey and case study. P.G Students also write dissertation and they are guided to write research papers and research proposal. So college is nurturing that research culture in the college.
Human Resource Management	Teachers are encouraged for regular training programs. They participate in faculty development program, research methodology workshops, ICT workshops, workshops on creative writing etc.
Industry Interaction / Collaboration	college invites businessmen and experts from industry for guest lecture. They share their experiences with students and students are also taken for Industrial visits.
Admission of Students	Students are given admission on first cum first serve basis. They get college brochures and forms when they come for admission. All the details of the college is given in it. Faculty members are also present on HELP DESK to counsel the students. Admission process begins once the result of the 12th standard is declared. College also organise seminar guide such students.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Administration	OFFICE AUTOMATION
Finance and Accounts	ONLINE TRANSACTIONS
Examination	ONLINE EXAMINATION FORMS
Student Admission and Support	SCHOLARSHIPS

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended	Name of the professional body for	Amount of support
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		for which financial support provided	which membership fee is provided	
No Data Entered/Not Applicable !!!				
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
No Data Entered/Not Applicable !!!						
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
ORIENTATION PROGRAM	1	23/10/2017	19/11/2017	1
International Faculty Development Programmes	1	17/03/2018	17/03/2018	1
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
No Data Entered/Not Applicable !!!			

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
CREDIT SOCIETY	CREDIT SOCIETY	BOOK BANK, SCHOLARSHIPS, POOR BOYS FEE WAIVER, FEE WAIVER TO MERITORIOUS STUDENTS AND TALENTED STUDENTS WHO PARTICIPATE IN VARIOUS COMPETITIONS

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

YES. The college has regular financial audit after the financial year end and the statements are put before the management. Internally audit is done by management and external by CA

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the

year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
No Data Entered/Not Applicable !!!		
No file uploaded.		

6.4.3 – Total corpus fund generated

No Data Entered/Not Applicable !!!

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No		No	
Administrative	No		No	

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

NIL

6.5.3 – Development programmes for support staff (at least three)

Tally ERP with GST, Office Management Programme, CCC Course

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Started new courses Tally and Beauty Parlour use of ICT in Education various extension activities

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2017	Gujarati Seminar	20/12/2017	20/12/2017	20/12/2017	168
2018	Economic Seminar	17/02/2018	17/02/2018	17/02/2018	142
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male

LEGAL AWARENESS	09/08/2017	11/08/2017	124	48
BETI BACHAO	12/09/2017	15/09/2017	58	22

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
College is shifting to LED and low consumption equipment. Solar panel is planned for the college

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	4
Ramp/Rails	Yes	4
Scribes for examination	Yes	2

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
No Data Entered/Not Applicable !!!							
No file uploaded.							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
No Data Entered/Not Applicable !!!		

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
INDEPENDENCE DAY CELEBRATION	15/08/2017	15/08/2017	68
GAYATRI PARIVAR YOGA	16/06/2017	21/06/2017	150
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Sapling plantation 2. two gardens which are well maintained 3. clean campus. zero litter policy 4. compost 5. no plastic

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1.English Enrichment Programme College runs English Enrichment Programme every year in the month of July and August for the students who take admission in English Medium Courses and BA English Literature. Students from Vernacular medium are taught english grammar from very basic and they are also taught LSRW.Apart from this they are also introduced functional use of English. At the same time they are given instructions related to presentation and grooming. 2.Book bank facility to poor students: College provides books through its book
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bank programme. Book bank gives a set of all reference books and text books. Poor students are also given books on competitive examination. College Library remains open from 7.30 A.M to 4.30 P.M Students can easily access books, internet as well as journals and magazines during this time. Reading materials is also made available by faculties in the library.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://www.cnbdcollegekadi.org/IOACDoc>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

COLLEGE PROVIDES EDUCATION TO THE STUDENTS OF RURAL AREA OF KADI TALUKA. MOST OF THE STUDENTS ARE FROM LOWER MIDDLE CLASS AND POOR ECONOMIC CONDITION. COLLEGE PROVIDES THEM AMPLE OPPORTUNITY FOR NURTURING THEIR TALENT AND ACADEMIC EXCELLENCE. COLLEGE ALSO WORKS FOR DEVELOPING SOCIAL VALUES AND ETHICS IN THEM. IT HAS BECOME INSTRUMENTAL FOR THE DEVELOPMENT OF INDUSTRY AND TRAINED WORK FOR

Provide the weblink of the institution

<https://www.cnbdcollegekadi.org/IOACDoc>

8.Future Plans of Actions for Next Academic Year

COLLEGE IQAC REGULARLY MEETS TO DECIDE FUTURE PLANS OF ACTION. ACCORDINGLY IT WAS DECIDED THAT CPE COURSES WOULD BE INTRODUCED FROM THE ACADEMIC YEAR 201819. COURSES WOULD BE SHORT TERM AND CERTIFICATE BASED THIS COURSES WOULD BE IN THE FIELD OF COMPUTER AND OTHER SUCH SKILLS. IT WAS DECIDED THAT COURSES LIKE BASIC COMPUTER, TALLY, LOGISTIC, YOGA WOULD BE RUN ON CERTIFICATE BASIS. APART FROM THIS COURSES, COLLEGE DECIDED TO START VOCATIONAL COURSES LIKE MOBILE REPAIRING, TAILORING, GYM TRAINER, SOFT TOY MAKING, BEAUTY PARLOR ETC. IT WAS DECIDED THAT COLLEGE WOULD TAKE TWO EXAMINATIONS IN EACH TERM. IT WAS PART OF CONTINUOUS EVALUATION OF THE STUDENTS. FOR FACULTY IT WAS DECIDED THAT FACULTY MEMBERS WOULD BE ENCOURAGED TO ATTEND WORKSHOPS SEMINARS AND FACULTY DEVELOPMENT PROGRAM. YOUNG FACULTY MEMBERS WOULD BE GUIDED FOR RESEARCH WORK. APART FROM THIS COLLEGE WOULD ORGANIZE CONFERENCE AND SEMINAR IN THE COLLEGE.