



Shri M. P. Shah Education Society, Kadi.

# C. N. Arts & B. D. Commerce College, Kadi.

[NAAC Accredited "B Grade" C.G.P.A. – 2.44]

Dist. Mahesana, Pin-384440 (N.G.), Phone: 02764-262686

Web: [www.cnbdcollgeekadi.org](http://www.cnbdcollgeekadi.org)

E-mail: [cnbdcollegekadi@gmail.com](mailto:cnbdcollegekadi@gmail.com)

College code: 13 (07) [HNGU]

College Code:-12(105) [Gandhinagar]

## Minutes of the meeting held on 3/7/2017

The following members were present in the meeting held in Principal's office as on above date

Sr No.	Name of the Member	Designation
1.	Dr.G.D.Tripathi	Principal & Chairman
2.	Dr. C.D.Dhandhukiya	Coordinator
3.	Prof. I.B. Patel	Vice- Principal & Member
4.	Prof. S.T.Patel	Member
5.	Dr. J.M. Chavda	Member
6.	Prof. B.R.Kalaswa	Member
7.	Prof. P.L.Ganvit	Member
8.	Prof. Ravi Rangvani	Member
9.	Shri K.P.Thakkar	Member

- **Review of Previous minutes:**

Co-ordinator Dr. C.D.Dhandhukiya read out minutes of the previous meeting of IQAC held on 24<sup>th</sup> April,2017

- **Review of Admission**

Prin. Dr. G.D.Tripathi discussed about admission process and also informed all the members about P.G Admissions, Particularly in M.Com English Medium.

- **Welcome Party for first year students**

It was decided to arrange a welcome party for first sem B.A, B.Com and M.A, M.Com students on 5<sup>th</sup> July,2017

- **Academic Calendar**

Academic Calendar Committee was told to prepare Academic Calendar

- **CPE Courses to be started**

It was decided to start the following courses under CPE from 10<sup>th</sup> July 2017 onwards

- Tally ERP
- Beauty Care
- English Enrichment Programme
- Yoga

- **Departmental Activity Planning**

All the departments were instructed to prepare a detailed plan for the upcoming academic year which includes Expert Talk, Workshop, Presentations, Seminar/ Conference, Industrial visits etc.



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**Minutes of the meeting held on 6<sup>th</sup> September,2017**

The following members were present in the meeting held in Principal's office as on above date

Sr No.	Name of the Member	Designation
•	Dr.G.D.Tripathi	Principal & Chairman
•	Dr. C.D.Dhandhukiya	Coordinator
•	Prof. I.B. Patel	Vice- Principal & Member
•	Prof. S.T.Patel	Member
•	Dr. J.M. Chavda	Member
•	Prof. B.R.Kalaswa	Member
•	Prof. Ravi Rangvani	Member
•	Shri K.P.Thakkar	Member

• **Review of Previous minutes:**

Co-ordinator Dr. C.D.Dhandhukiya read out minutes of the previous meeting of IQAC held on 3<sup>rd</sup> July,2017

• **Internal Examination:**

Examination committee instructed all faculty members about internal examination pattern. Apart from examination they were told to collect project works and assignments.

• **CPE**

Prin. Dr. G D Tripathi checked the progress made under CPE. All departments were told to prepare proposals for research projects. They were also told to organize seminar, conferences, workshop, expert talk in their department.



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**Minutes of the meeting held on 2<sup>nd</sup> February,2018**

The following members were present in the meeting held in Principal's office as on above date

Sr No.	Name of the Member	Designation
•	Dr.G.D.Tripathi	Principal & Chairman
•	Dr. C.D.Dhandhukiya	Coordinator
•	Prof. S.T.Patel	Member
•	Dr. J.M. Chavda	Member
•	Prof. B.R.Kalaswa	Member
•	Prof. Ravi Rangvani	Member
•	Shri K.P.Thakkar	Member

• **Review of Previous minutes:**

Co-ordinator Dr. C.D.Dhandhukiya read out minutes of the previous meeting of IQAC held on 6<sup>th</sup> September,2017

• **Annual Day:**

Annual day related works were distributed among faculties. Cultural program committee were told to work on a theme for the day.

• **Prize Distribution:**

Prize distribution committee was told to prepare list of prizes to be given in academic and co-curricular fields.

• **Workshop**

Prin. Dr. G D Tripathi informed about Workshop by Economics Dept.. Prof. Hathi would conduct it.

• **Examination:**

University examination schedule and internal examination were discussed.

