



Shah Education Society, Kadi.
C. N. Arts & B. D. Commerce College, Kadi.



[NAAC Accredited "B Grade" C.G.P.A. – 2.44]
Dist. Mahesana, Pin-384440 (N.G.), Phone: 02764-262686

Web: www.enbdcollegekadi.org

College code: 13 (07) [HNGU] E-mail: enbdcollegekadi@gmail.com College Code:- 12(105)
(GANDHINAGAR)

DATE: 3/4/2020

Online Meeting notice

Minutes of the meeting held on 4th April, 2020.

All the IQAC members are hear by informed that on online IQAC meeting is arranged keeping in mind work from those situation. The meeting is schedule on at 10am on zoom. Kindly check the link and log in the given time.

Agenda:

1. Covid-19 situation for college
2. SOP for the college
3. Online classes
4. Whatsapp groups for all classes
5. Activities as per new situation
6. Examination schedule
7. Any other matter

Sr No.	Name of the Member	Designation	Signature
1.	Dr.G.D.Tripathi	Principal & Chairman	
2.	Dr. C.D.Dhandhukiya	Coordinator	
3.	Prof. Jignesh .S. Patel	Member	
4.	Dr. G.C. Sodhaparmar	Member	
5.	Dr. J.M. Chavda	Member	
6.	Prof. B.R.Kalaswa	Member	
7.	Prof. P.L.Ganvit	Member	
8.	Prof. Ravi Rangvani	Member	
9.	Dr. R.O. Neliyapati	Member	

Co-Ordinator
IQAC

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Principal
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Online Zoom Meeting

Minutes

- The meeting was arranged online on zoom.
- It was decided that keeping in mind covid-19 situation classes will be conducted online.
- It was decided that students group will be connected on whatsapp and they will be informed about class and other things through that
- It was resolved that all other college activities will be conducted online mode only.
- It was resolved that faculties will be called for examination related work only if it required and they will come on 50% basis.
- It was decided that classes will be taken on zoom till other platform is provided by government.
- No student will be called in college for any work.

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4.	Prof. Jignesh .S. Patel	Member	
5.	Dr. J.M. Chavda	Member	
6.	Prof. B.R.Kalaswa	Member	
7.	Prof. P.L.Ganvit	Member	
8.	Prof. Ravi Rangvani	Member	
9.	Prof. R.O. Prajapati	Member	

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DATE: 06-04-2021

Notice

All the staff members are hereby informed that college IQAC meeting is arranged on 7th April, 2021 at 10am in principal sir's office. The following things will be discussed.

Agenda:

1. Year 2020-21 activities
2. AQAR of 2020-21
3. Examination in covid-19 situation
4. Internal assignment of UG,PG
5. Preparation for NAAC
6. Any other with the permission of chairmen

Sr No.	Name of the Member	Designation
1.	Dr.G.D.Tripathi	Principal & Chairman
2.	Dr. C.D.Dhandhukiya	Coordinator
3.	Dr. G.C. Shodha	Member
4.	Prof. Jignesh. S.Patel	Member
5.	Dr. J.M. Chavda	Member
6.	Prof. B.R.Kalaswa	Member
7.	Prof. P.L.Ganvit	Member
8.	Prof. Ravi Rangvani	Member
9.	Jitubhai Makawana	Member
10.	Prof. Deepikben kandoi	Member
11.	Ramesh prajapati	Member

Signature

Principal
Coordinator
Member
Member
Member
Member
Member
Member
Member
Member

Principal
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07-04-2021

Minutes

- All the members were welcome by the IQAC coordinator and he read minutes of the all meetings.
- It was resolved to arrange online expert tables and some other co- curriculum activities for the students. Next year new P(Hindi and Psychology) centers discoursed .
- Coordinator would start collecting data for 2020-21 AQAR.
- It was resolved that internal examination would be connected after the instructions by the university and student will be given assignments for internal examination.
- It was resolved that though the NAAC assessment is due in august ,2021 ,the college would not apply keeping in mind .Covid-19 situation and it is planned for the next academic year.
- Govt, SOP should be followed for all college work.
- Coordinator them keep all the members at the end of the meeting end it was decided meet again after two months review situation.

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4.	Prof. Jignesh. S.Patel	Member	
5.	Dr. J.M. Chavda	Member	
6.	Prof. B.R.Kalaswa	Member	
7.	Prof. P.L.Ganvit	Member	
8.	Prof. Ravi Rangvani	Member	
9.	Prof. Deepaben kandoi	Member	
10.	Dr. R.O. Dhikpati	"	

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09-06-2021

Notice

All the staff members are informed that today we have called IQAC meeting at 10am in principal office. Member are requested to remain present meeting is new term schedule for preparing academic calendar.

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1.	Dr.G.D.Tripathi	Principal & Chairman	
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3.	Dr. G.C. Shodha	Member	
4.	Prof. Jignesh. S.Patel	Member	
5.	Dr. J.M. Chavda	Member	
6.	Prof. B.R.Kalaswa	Member	
7.	Prof. P.L.Ganvit	Member	
8.	Prof. Ravi Rangvani	Member	
9.	Dr. D.G. Dhandhukiya	"	

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07-08-2021

Notice

All the faculties are informed that an IQAC meeting is called on 7TH August, 2021 in computer lab to discuss future course of action related to annual report and NAAC visit.

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1.	Dr.G.D.Tripathi	Principal & Chairman	
2.	Dr. C.D.Dhandhukiya	Coordinator	
3.	Dr. G.C. Shodha	Member	
4.	Prof. Jignesh. S.Patel	Member	
5.	Dr. J.M. Chavda	Member	
6.	Prof. B.R.Kalaswa	Member	
7.	Prof. P.L.Ganvit	Member	
8.	Prof. Ravi Rangvani	Member	
9.	J. M. Chavda	Member	
10.	M. R. Kadikar	Member	
11.	Dr. R. O. Bhargava	"	

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07-08-2021

Notice

- Minutes of the last meeting was read by the coordinator.
- It was resolved that IQAC will prepare the AQAR for the last year and .
- It was resolved that though NAAC visit due but keeping in mind covid-19 situation NAAC SSR and application will be prepared next year as decided in earlier meeting.
- It was resolved that the college will start B. Voc course in this term.
- It was resolved that students will be allowed in class with covid-19 SOP and faculties would go for vaccine as soon as possible.
- IT was resolved that some classes will operate with 50% strength or alternate days.

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3.	Dr. G.C. Shodha	Member	
4.	Prof. Jignesh. S.Patel	Member	
5.	Dr. J.M. Chavda	Member	
6.	Prof. B.R.Kalaswa	Member	
7.	Prof. P.L.Ganvit	Member	
8.	Prof. Ravi Rangvani	Member	
9.	Dr. R.O. Rajgani	"	

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26-10-2021

Notice

All the IQAC member are informed that term end IQAC meeting is arranged on 27&28 October, 2021 in college computer lab from 9am to 12pm.

Agenda:

1. Minutes of previous meeting
2. AQAR- 2019-20
3. AQAR -2020-21
4. NAAC preparation
5. Examination
6. Any other

Minutes:

- Minutes of the last meeting was read by the coordinator.
- It was resolved that AQAR 2019-20 will be placed before IQAC.
- It was resolved that college will start NAAC 3rd
- It was decided that AQAR 2020-21 will be prepared after data submission.
- It was unanimous agreed that examination will be official pen-paper mode only.
- It was decided that Post- Diwali vacation college would organize 'Christmas Carnival' in normal mode .

Sr No. Name of the Member Designation Signature

1.	Dr.G.D.Tripathi	Principal & Chairman	
2.	Dr. C.D.Dhandhukiya	Coordinator	
3.	Dr. G.C. Shodha	Member	
4.	Prof. Jignesh. S.Patel	Member	
5.	Dr. J.M. Chavda	Member	
6.	Prof. B.R.Kalaswa	Member	
7.	Prof. P.L.Ganvit	Member	
8.	Prof. Ravi Rangvani	Member	
9.	Dr. R. G. Mistry	''	

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20-04-2022

Notice:

All IQAC member are informed that a meeting of IQAC is arranged on 21-04-22 at 9am in principal sir's office all are requested to remain present.

Agenda:

1. AQAR 2020-21
2. Data collection for the year 2021-22
3. Criterion wise review
4. Calendar for the year 2022-23
5. Any other matter

Minutes:

- Coordinator welcomed the chairmen and all the members of IQAC.
- Minutes of the last meeting was read by the coordinator.
- It was decided to submit AQAR 2020-21 before 10th may, 2022.
- Dr. J. M. Chavda appointed as co- coordinator.
- All the members were informed to collect data for the year 2021-22.
- It was resolved that the criterion all other would remain the same ever for the year 2022-23.
- It was decided to prepare the academic calendar for the next year.
- It was proposed a NAAC sponsored seminar be organized for during the next term.

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3.	Dr. G.C. Shodha	Member
4.	Dr. Jignesh. S.Patel	Member
5.	Dr. J.M. Chavda	Member
6.	Prof. B.R.Kalaswa	Member
7.	Prof. P.L.Ganvit	Member
8.	Prof. Ravi Rangvani	Member
9.	J. M. Chavda	Member
10.	Dr. R.O. Mistry	"

Signature

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04-07-2022

Notice:

All IQAC member and staff are informed that a meeting of IQAC is organized on 5-7-22 at 11:30am at principal office all are requested to remain present.

Agenda:

1. New term planning
2. New cu course
3. NAAC preparation
4. Revised format
5. Work distribution

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1.	Dr.G.D.Tripathi	Principal & Chairman	
2.	Dr. C.D.Dhandhukiya	Coordinator	
3.	Dr. G.C. Shodha	Member	
4.	Dr. Jignesh. S.Patel	Member	
5.	Dr. J.M. Chavda	Member	
6.	Prof. B.R.Kalaswa	Member	
7.	Prof. P.L.Ganvit	Member	
8.	Prof. Ravi Rangvani	Member	
9.	J. M. Chavda	Member	
10.	Sunil patel	Member	
11.	Kandoi Deepa	Member	
12.	Prajapati sarita	Member	
13.	Dodiya Anjali	Member	
14.	Patel Anjali	Member	
15.	Prajapati Arti	Member	
16.	Dr. R. V. Prajapati	"	

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Minutes:

- Coordinator welcomed all the IQAC member and staff.
- Minutes of the last meeting was read.
- It was decided that the college calendar committee would prepare academic calendar and submit within a week with all proposed activities.
- NAAC Revised format discussed and it was resolved that the college will go for accreditation this year.
- Resolved to start new courses certificated with Children University from this term.

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4.	Dr. G.C. Shodha	Member	
5.	Prof. B.R. Kalaswa	Member	
6.	Prof. P.L. Ganvit	Member	
7.	Dr. Jignesh S. Patel	Member	
8.	Prof. R. N. Rangvani	Member	
9.	Dr. R.O. Jiyanti	"	

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13-07-2022

Minutes:

- Coordinator welcomed all the members and read the minutes of the last meeting.
- Prof. B. R. Kalaswa presented the status of KI in criterion I Resolved that certificate courses will continue and Children University Gandhinagar courses will start from this term.
- Prof. chavda presented the status of 2nd criterion and resolved that faculties would be encouraged to use ICT and they will also participate in various twining programs.
- Prof. G. C. Sodhaparmar presented the status of criterion 3rd and resolved that research club would arrange workshop and Innovation club would above more student.
- Prof. Rangvani discussed about status of digital technology in college and Library Resolved that students will get barcode I card for library access.
- Prof. R. O. Prajapati presented the status of Student support system and resolved that we will document all activities with Geo-tagging and Sports teacher would be recreated.
- Prof. Jignesh Patel presented criterion 6th and it was resolved that more automation is needed and Examination section will be getting online display system.
- Prof. P. L. Ganvit discoursed about extension activities and resolved that Harbel garden will be added. Also resolved to do sapling plantation in Taluka.
- Resolved that all MOUS will be renewed.

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7.	Dr. J.M. Chavda	Member	
8.	Prof. R. N. Rangvani	Member	
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01-10-2022

Notice:

All the IQAC members are informed that a meeting is arranged on 3rd October, 2022 in computer lab at 9am. The meeting will be followed by Faculty Development Program by IQAC on NAAC NEW FORMAT. All are requested remain present with their criterion file and other documents.

Agenda:

1. SSR filling
2. Document collection
3. Departmental work
4. Committee related work
5. Administrative data

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1.	Dr. G.D. Tripathi	Principal & Chairman	
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7.	Dr. Jignesh. S. Patel	Member	
8.	Dr. J.M. Chavda	Member	
9.	Prof. R. N. Rangvani	Member	
10.	Dr. R. O. Rajgani	"	

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03-10-2022

Minutes

- Coordinator welcomed all the members and staff and read the minutes of the last meeting.
- IQAC chairman Dr. G D Tripathi informed about the NAAC process and it was decided that the college would submit IQA befor January,2023.
- Administrative office head Mr. Jitubhai Makwana told to work on office data.
- All the criterion head were told to have their excelsheet related data ready in the month of October.
- All departments are told to prepare their presentation and have their files ready.
- Coordinator thanked all the members and concluded the meeting.

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5.	Prof. P.L.Ganvit	Member	
6.	Dr. Ramesh Prajapati	Member	
7.	Dr. Jignesh. S.Patel	Member	
8.	Dr. J.M. Chavda	Member	
9.	Prof. R. N. Rangvani	Member	
10.	Dr. Paras Chaudhari	Member	

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